

Application Process:

1. Submit completed application and the \$25.00 fee to the Lumsden Municipal Office.
2. An authorized representative of the Town will review the request to ensure compliance with existing municipal bylaws and policies; and if the event is to be held at a municipal facility, confirms that a booking has been made.
3. If the application is in compliance with existing municipal bylaws and policies, the authorized representative of the Town will issue a letter to the applicant supporting the request for a SLGA Special Occasion Permit.
4. The letter will be mailed, emailed, or picked-up, as per the applicants request on the application form.