



TOWN OF LUMSDEN

Title: **Review Building Official Services**

Effective: June 26, 2024

Amended:

Background:

In May, 2024, the Joint Administration Committee passed a resolution to recommend to their respective Councils that every five (5) years, the Councils would jointly post a Request For Proposals for Building Official Services.

Administration reported that it would be inefficient for the municipalities to utilize differing firms for building official services. Administration determined that it would be inefficient to use differing sets of permit forms, inspection frequencies, expectations of the Building Officials as well as separate fee schedules.

Policy Statement:

The Town of Lumsden and the R.M. of Lumsden No. 189 will jointly post a Request for Proposals (RFP) for Building Official Services every five (5) years. Services required by the Organized Hamlet of Deer Valley will be included in the RFP in order to achieve operational efficiencies within the municipal office.

The first RFP will be posted in 2027. Submissions will be summarized by Administration and presented to the Joint Administration Committee for consideration within 60 days of the RFP's closing date.