



TOWN OF LUMSDEN

Title: **Election Official Remuneration Policy**

Effective: February 21, 2024

Amended:

Purpose:

On a cyclical basis, the Town of Lumsden and the RM of Lumsden No. 189 hold elections on the same date. Depending on the number of elections required, a significant amount of manpower may be required. To maintain fair compensation, as well as being consistent with the rate paid by the RM of Lumsden No. 189, election official remuneration rates have been linked to Joint Administration wage grids. This ensures that rates paid to election officials are adjusted annually to reflect cost of living adjustments. The RM of Lumsden No. 189 has previously adopted this remuneration structure.

Definitions:

Elections – general elections, by-elections, referendums, etc.

Election Officials – poll clerk, deputy returning officer

Policy:

Hourly remuneration for the following election officials, while working at polls, will be calculated as per the municipality's wage grids, for the year applicable to the election, as follows:

Poll Clerk - Step 1 of the Communications Clerk Wage Grid

Deputy Returning Officer - Step 5 of the Accounting Clerk 1 Wage Grid

Whenever feasible, the Town of Lumsden and the RM of Lumsden No. 189 will use the same election officials in order to share costs. At this time, the Chief Administrative Officer acts as the Returning Officer and 'banks' time in lieu, at straight time, for hours worked, outside of regular office hours, while the poll is open. For example, if an advance poll occurs from 4:00 pm – 7:00 pm, 3 hours are 'banked' at straight time.