



THE TOWN OF
L U M S D E N

Town of Lumsden

Meeting Minutes

Group I - Committee Meeting December 5, 2019 - 04:00 PM

Call to Order

The Group I Committee of the Lumsden Town Council convened their meeting in the Council Chambers of the Town Office on Thursday, December 5, 2019 at 4:08 p.m., with Chairperson Byron Tumbach presiding.

Present:

Chairperson: Councillor Byron Tumbach
Mayor: Bryan Matheson
Councillors: Dave Cameron, Jane Cogger
Chief Administrative Officer: Monica M. Merkosky
Community Coordinator: Chris Exner
Superintendent of Public Works: Jeff Carey (arrived at 4:15 pm)

Additions to Agenda

Moved by: Mayor Matheson

Seconded by: Councillor Cameron

"That we agree to add the following items to the agenda under 'New Business':

- All-Net Utilization
- Website Management."

CARRIED

Approval of Agenda

Moved by: Councillor Cogger

Seconded by: Councillor Cameron

"That we adopt the agenda as amended."

CARRIED

Report of Community Coordinator December 2019

The Community Coordinator provided a report on the following:

Campground

- Campground is closed for the season (with the last campers leaving the first week of November) and had a profit of approximately \$100,000.
- Campground is in good condition; two low spots on the back-road loop to be filled in Spring 2020.
- LED light was installed on the back loop near the recycling/garbage collection area.
- Water service has been winterized.
- Saskatchewan Health Authority completed their annual inspection - new license is valid until November 14, 2020.

RiverPark Centre

- Current rates: \$75/half day (five hours or less); \$150/full day.
- Add an hourly rate for RiverPark Centre in the next Bylaw Amendment.
- Washrooms are locked and only used when the facility is rented December through May.
- Facility will receive weekly cleaning. Washrooms will be steam cleaned and shower curtains will be cleaned and/or replaced.
- Spraypad is winterized and will re-open in June 2020.

Centennial Hall

- Hall continues to be a busy place every day of the week; weekend bookings two years in advance.
- Doors have been replaced. Threshold on main door needs upgrading and main floor fire exit trim interior and exterior needs finishing.

*BMT
myy*

- Annual inventory is complete - will require some items to be ordered. Tables will be steam cleaned and new leg clips installed.
- Basement washroom/water closet upgrade will take place mid-December.
- Quotes are being submitted to replace half of Centennial Hall roof; as well as painting the exterior of the building.

Library

- All programs well attended. Recently hosted a travelling OSAC art show.
- Basement wall mural was completed. Legion members are very happy with the mural.
- Basement floor drain and floor tiling completed. Clean up of furnace room completed; ready to replace flooring in 2020.
- Library fundraising used proceeds to purchase a custom sign and bike rack.
- Meeting space is available in the Library basement. Rates to be added in the next Bylaw Amendment.

Special Events

- Santa Day - December 14th at the Museum. Outdoor activities with a Santa visit and gift bags for children. Partner project with the Museum, Dew Drop In, Lumsden Supermarket, and the Town of Lumsden.
- Medieval Feast - May 2, 2020. Partners include the Lumsden Monarchs, Lumsden Library and Lumsden Lions.
- Indigenous People's Day and Canada Day - funding has been applied for.

Ball Diamonds

- Diamonds are in good shape for the 2020 season.
- Cubs diamond requires upgrades and back stop replacement.
- 7th Avenue bleacher was damaged by a fallen branch - replacement part has arrived and will be installed.
- RiverPark irrigation project materials have arrived and will be completed in 2020.

Trails

- Five blueway signs installed - all costs covered by Trail Grant.
- Trail from Lumsden to Deer Valley in good winter condition. Two short sections on private/lease agreement sites are in negotiation due to new owners. Hoping to have new agreement finalized by Spring 2020.
- Not enough snow in RiverPark to groom ski trails as of December 2.
- A snow blockade will be installed at the entrance of RiverPark Campground.

Trees

- Tree trimming completed in November.
- Boulevard tree planting on James Street North and Fifth Avenue completed in November.
- Planning to have core sampling of mature "issue" trees completed and replanting along streets in Spring of 2020.

Parks

- Lions Park - parking bollards to be added to east side of parking lot area and walking access area on west side of park.
- Discussion of future development - Off-leash dog parks.

Summer Swim Program 2020

- Dates to be determined based on pool and swim instructor availability. Usually one week in July and one week in August with over 250+ participants. Hoping to secure three pools for each session.

Benches and Picnic Tables

- Sponsored benches and picnic tables are available in Lion's Park at a cost of \$1000 each. A bronze plaque is attached to acknowledge sponsorship.
- 2019 benches installed: two at Dew Drop In, one at Broad Street Park and one at QVN.

Miscellaneous

- Looking for a person to organize and chair Museum meetings.

Financial Reports

Financial Reports - Facilities

Centennial Hall:

- What percentage of preschool usage is covered by the \$5,000 from lottery grant?
- Would like the same analysis for Scouts, Arts Council, Karate, etc.
- Detailed breakdown of rental revenue.
- Hall telephone expenses - are the phone lines for EMO being charged to Protective Services Department.

B.M.T. [Signature]

RiverPark:

- Pricing for eavestrough on RiverPark Centre.
- Quote for WIFI for 2020 Budget.
- Add usage stats for future reports.

RiverPark Eavestrough

Moved by: Mayor Matheson

Seconded by: Councillor Cameron

"That we recommend Council approve the cost of eavestrough to be installed on RiverPark Centre."

CARRIED

Dew Drop In:

- Add water/sewer bill for this facility.
- Include Senior Bus Trip on Financial Statements.

Previous Meeting Minutes for Review

September 5, 2019 - Group I Committee Meeting

Moved by: Councillor Cogger

Seconded by: Councillor Cameron

"That the minutes of the September 5, 2019 Group I Committee meeting be approved, as circulated."

CARRIED

Unfinished Business

Security Cameras

- SaskPower may permit the hanging of cameras on SaskPower poles with street lights. SaskPower poles available at RiverPark and both ends of Qu'Appelle Drive. The area at Schandre Estates has no available poles. Suggest that we install a street light at the intersection of Schandre Estates. SaskPower will charge for usage.

Security Cameras

Moved by: Mayor Matheson

Seconded by: Councillor Cameron

"That we recommend Council discuss placing security cameras at the four entrances to the Community - *noting this is not coming as a recommendation from the Group 1 Committee.*"

CARRIED

New Business

Addition to Agenda: All-Net Utilization

Committee requests Administration to add more information and sort documents in the All-Net program better. Load minutes, policies, bylaws, etc.

Administration suggests that a policy manual should be developed.

Website Management

Committee discussed website. Administration is addressing enhancements.

Adjournment

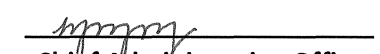
Moved by: Councillor Cogger

"That we adjourn the meeting at 5:39 pm."

CARRIED



Chairperson



Chief Administrative Officer