

Town of Lumsden

Meeting Minutes

Regular Council Meeting via Zoom May 10, 2022 - 6:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting via electronic means (Zoom), and in Council Chambers, on Tuesday, May 10, 2022 at 6:31 p.m.

Present:

Mayor: Bryan Matheson (in Chambers)

Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore, Rhonda Phillips, Jim Rawlings, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky (in Chambers)

Assistant Administrator: Jacqueline Chouinard

Director of Planning and Development: Aimee Bryck (Left at 7:15 p.m.)

Public Works Superintendent: Jeff Carey (Left at 6:49 p.m.)

Absent:

Director of Finance: Ryan Haresign

Resolution No.
2022-201

Additions to Agenda (subject to majority vote of council)

Moved by: Councillor Barber

Seconded by: Councillor Phillips

"That we add the following item to the agenda:
New Business - Summer Staff Wage Schedule."

CARRIED

Resolution No.
2022-202

Approval of Agenda

Moved by: Councillor Brennan

Seconded by: Councillor Rawlings

"That we adopt the agenda as amended."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Resolution No.
2022-203

Public Works Reports

Moved by: Councillor Rawlings

Seconded by: Councillor Barber

"That the verbal report by Public Works Superintendent Jeff Carey be accepted as presented."

CARRIED

Public Works Superintendent Jeff Carey left at 6:49 p.m. for the remainder of the meeting.

Account for Approval

Resolution No.
2022-204

List of Accounts - May 10, 2022

Moved by: Councillor Tumbach

Seconded by: Councillor Longmoore

"That the list of accounts attached as Schedule "A" is approved for payment." **CARRIED**

Planning and Development Applications and Reports

- Resolution No.** 2022-205 **Proposal to Update Development Levy Fees**
Moved by: Councillor Tumbach
Seconded by: Councillor Phillips
"That we enter into agreement with Associated Engineering to lead the update of the Town of Lumsden's Development Charge Background Report and Development Levy Bylaw, at a cost of \$14,100."
CARRIED
- Resolution No.** 2022-206 **Development Application #2022-010 (Discretionary Use), Schaffer - 545 James St N**
Moved by: Councillor Barber
Seconded by: Councillor Brennan
"That Council accept the recommendation of Administration and approve a discretionary use application for a large accessory building on land legally described as Lot 4, Block M, Plan AT39 Ext 0, subject to the following:
1. The property shall be developed in accordance with the site plan provided to the Town of Lumsden with the application.
2. All utilities shall be contacted to ensure they are not affected prior to development. Applications planning to excavate, or dig are required to contact Sask 1st Call for line locates.
3. The large accessory building shall not be commercial or industrial in appearance.
4. The large accessory building having an appearance similar to the form, materials, and features of the primary building.
5. Obtaining an approved building permit from the Town of Lumsden, in accordance with the Building Bylaw, prior to commencing construction or renovation. The applicant is responsible for all costs associated with the building permit application process."
CARRIED
- Adoption of Minutes**
- Resolution No.** 2022-207 **April 25, 2022 - Planning and Economic Development Meeting**
Moved by: Councillor Phillips
Seconded by: Councillor Rawlings
"That the minutes of the April 25, 2022 Planning and Economic Development Meeting be approved, as circulated."
CARRIED
- Resolution No.** 2022-208 **April 26, 2022 - Regular Council Meeting**
Moved by: Councillor Longmoore
Seconded by: Councillor Brennan
"That the minutes of the April 26, 2022 Regular Council Meeting be approved, as circulated."
CARRIED
- Resolution No.** 2022-209 **April 26, 2022 - Public Hearing**
Moved by: Councillor Barber
Seconded by: Councillor Tumbach
"That the minutes of the April 26, 2022 Public Hearing be approved, as circulated."
CARRIED
- Resolution No.** 2022-210 **April 29, 2022 - Group II Committee Meeting**
Moved by: Councillor Longmoore
Seconded by: Councillor Phillips
"That the minutes of the April 29, 2022 Group II Committee Meeting be approved, as circulated."
CARRIED
- Resolution No.** 2022-211 **May 4, 2022 - Employee Committee Meeting**
Moved by: Councillor Barber
Seconded by: Councillor Rawlings
"That the minutes of the May 4, 2022 Employee Committee Meeting be approved, as circulated."
CARRIED
- Resolution No.** 2022-212 **May 5, 2022 - Special Council Meeting**
Moved by: Councillor Brennan
Seconded by: Councillor Tumbach
"That the minutes of the May 5, 2022 Special Council Meeting be approved, as circulated."
CARRIED



Committee Reports

- Resolution No.** 2022-213 **Planning and Economic Development Meeting - April 25, 2022**
Moved by: Councillor Phillips
Seconded by: Councillor Longmoore
- "That the Planning and Economic Development Meeting Report presented by Councillor Phillips be accepted." **CARRIED**
- Director of Planning and Development Aimee Bryck left the meeting at 7:15 p.m. for the remainder of the meeting.**
- Resolution No.** 2022-214 **Wastewater Treatment Plant - Roof Top Unit**
Moved by: Councillor Phillips
Seconded by: Councillor Barber
- "That we accept the recommendation of Group II that Administration be authorized to enter into agreement with Westside Mechanical to provide scheduled maintenance to the roof top units at the Wastewater Treatment Plant." **CARRIED**
- Resolution No.** 2022-215 **SaskPower - Canyon Creek Herbicide**
Moved by: Councillor Longmoore
Seconded by: Councillor Brennan
- "That we accept the recommendation of Group II that we instruct SaskPower to direct their request to apply herbicide under their transmission line in Canyon Creek, to the impacted residents of Canyon Creek, for their approval." **CARRIED**
- Resolution No.** 2022-216 **Dodd's Subdivision - Water Supply**
Moved by: Councillor Phillips
Seconded by: Councillor Barber
- "That we accept the recommendation of Group II and respond to 607205 Saskatchewan Ltd.'s (Dodd's Subdivision Water Users Association) request for access to potable water by informing that their current Treatment Building and Reservoir are in a condition that will not support potable water; when they improve both facilities to a standard that can sustain potable water, the Town of Lumsden can either:
- install a treated water line from the Town's Water Treatment Plant to the subdivision, at 607205 Saskatchewan Ltd.'s expense; or
 - continue to supply raw water that can be treated in the upgraded facility and stored in a proper reservoir."
- CARRIED**
- Resolution No.** 2022-217 **Group II Committee Meeting Report**
Moved by: Councillor Longmoore
Seconded by: Councillor Rawlings
- "That the Group II Committee Meeting Report presented by Councillor Barber be accepted." **CARRIED**
- Resolution No.** 2022-218 **Joint Administration Staffing**
Moved by: Councillor Barber
Seconded by: Councillor Brennan
- "That, further to the Joint Administration Committee's discussion, we accept the recommendation of the Employee Committee to expedite the hiring of a second permanent, full-time Assistant Administrator to work under the Joint Administration umbrella." **CARRIED**
- Resolution No.** 2022-219 **Employee Committee Meeting Report**
Moved by: Councillor Longmoore
Seconded by: Councillor Rawlings
- "That the Employee Committee Meeting Report presented by Councillor Barber be accepted." **CARRIED**
- Resolution No.** 2022-220 **Communications**
Moved by: Councillor Brennan
Seconded by: Councillor Rawlings
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
- a. Lumsden and District Heritage Home - May 2022 Newsletter
 - b. Lumsden and District Heritage Home - Board Meeting - March 28, 2022
 - c. Southeast College - Municipal Essentials Workshops."
- CARRIED**



Reports of Administration

Resolution No.
2022-221

Council Update

Moved by: Councillor Longmoore
Seconded by: Councillor Phillips

"That the verbal report of the Chief Administrative Officer be accepted as presented."

CARRIED

Appointments

Resolution No.
2022-222

Amanda Kaufmann, Class 2 Licensed Building Official - Certificate of Appointment

Moved by: Councillor Barber
Seconded by: Councillor Longmoore

"That, in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Lumsden hereby resolves to confirm Certificate of Appointment for the following Licensed Building Official, resident of the Province of Saskatchewan: Amanda Kaufmann."

CARRIED

Resolution No.
2022-223

Building Officials, Multiple - Certificate of Appointment

Moved by: Councillor Brennan
Seconded by: Councillor Rawlings

"That, in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Lumsden hereby resolves to confirm Certificates of Appointment for the following Licensed Building Officials, all residents of the Province of Saskatchewan: Douglas Mulhall, Bobby Baker, William Hudema, David Kashmere, Walter Schroeder, David Kindred, Dustin Masuk and Ken Pasiachnyk."

CARRIED

New Business

Resolution No.
2022-224

Summer Staff Wage Schedule

Moved by: Councillor Rawlings
Seconded by: Councillor Barber

"That we approve the 2022 Summer Staff Wage Grid as Schedule "B".

CARRIED

Bylaws

Resolution No.
2022-225

Bylaw No. 2022-09 - Uniform Mill Rate and Mill Rate Factor - 1st Reading

Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That Bylaw No. 2022-09, being a bylaw to provide for a uniform mill rate and mill rate factor, be read a first time."

CARRIED

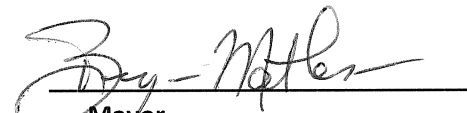
Resolution No.
2022-226

Adjournment

Moved by: Councillor Rawlings

"That we adjourn the meeting at 8:33 p.m.."

CARRIED



Mayor



Chief Administrative Officer