



**Town of Lumsden  
Meeting Minutes**

**Regular Council Meeting in Council Chambers and via Zoom May 24, 2022 - 6:30 PM**

**Call to Order**

The Lumsden Town Council convened their Regular Meeting in Council Chambers and via Zoom on Tuesday, May 24, 2022 at 6:30 p.m.

**Present:**

Mayor: Bryan Matheson (in Chambers)  
Councillors: Byron Tumbach (in Chambers), Verne Barber, Jenelle Brennan (Arrived at 6:54 p.m.),  
Ashlee Longmoore, Rhonda Phillips, Jim Rawlings  
Chief Administrative Officer: Monica M. Merkosky (in Chambers)  
Assistant Administrator: Jacqueline Chouinard  
Director of Finance: Ryan Haresign (Left at 6:44 p.m.)  
Director of Planning and Development: Aimee Bryck (Left at 6:46 p.m.)  
Public Works Superintendent: Jeff Carey (Left at 6:39 p.m.)

**Absent:**

None

**Resolution No.**  
2022-227

**Approval of Agenda**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber

"That we adopt the agenda as presented."

**CARRIED**

**Declaration of Conflict of Interest**

There were no Declarations of Conflict of Interest.

**Resolution No.**  
2022-228

**Public Works Reports**

**Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Phillips

"That the Utilities and Public Works Report be accepted as presented by the Superintendent."

**CARRIED**

**Public Works Superintendent Jeff Carey left at 6:39 p.m. for the remainder of the meeting.**

**Account for Approval**

**Resolution No.**  
2022-229

**List of Accounts - May 24, 2022**

**Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Rawlings

"That the list of accounts attached as Schedule "A" is approved for payment."

**CARRIED**

**Resolution No.**  
2022-230

**Conflict of Interest List of Accounts - May 24, 2022**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber

"That the list of accounts attached hereto as Schedule "B" is approved for payment."

**CARRIED**

**Director of Finance Ryan Haresign left at 6:44 p.m. for the remainder of the meeting.**

*my name*  
*EM*

**Planning and Development Applications and Reports**

**Resolution No.**    **RM of Lumsden No. 189 - Referral Re: Discretionary Use**  
2022-231            **Moved by:** Councillor Phillips  
                          **Seconded by:** Councillor Tumbach

"That we inform the R.M. of Lumsden No. 189 that we have no concerns regarding a Discretionary Use Application (40 Apollo Drive) to establish a residential homestay and thank them for forwarding the application to us for comment."  
**CARRIED**

**Adoption of Minutes**

**Resolution No.**    **May 10, 2022 - Regular Council Meeting**  
2022-232            **Moved by:** Councillor Barber  
                          **Seconded by:** Councillor Rawlings

"That the minutes of the May 10, 2022 - Regular Council Meeting be approved, as circulated."  
**CARRIED**

**Resolution No.**    **May 12, 2022 - Group I Committee Meeting**  
2022-233            **Moved by:** Councillor Tumbach  
                          **Seconded by:** Councillor Longmoore

"That the minutes of the May 12, 2022 Group I Committee Meeting be approved, as circulated."  
**CARRIED**

**Director of Planning and Development Aimee Bryck left at 6:46 p.m. for the remainder of the meeting.**

**Committee Reports**

**Resolution No.**    **Vacation Pay Out**  
2022-234            **Moved by:** Councillor Tumbach  
                          **Seconded by:** Councillor Rawlings

"That we agree to pay out unused 2021 vacation time (all but 80 hours) for the following staff members:  
Ashurst - \$1,860.81  
Danyliw - \$2,277.89."  
**CARRIED**

**Group I Committee Meeting - May 12, 2022**

**Resolution No.**    **RBC - Closing Lumsden Branch**  
2022-235            **Moved by:** Councillor Rawlings  
                          **Seconded by:** Councillor Tumbach

"That we agree with the recommendation of the Group I Committee, and in light of RBC's Lumsden Branch closing in October, 2022, we approach Conexus (Lumsden Branch) to provide a banking proposal for the Town of Lumsden."  
**CARRIED**

**Resolution No.**    **Building Inspection Fee**  
2022-236            **Moved by:** Councillor Barber  
                          **Seconded by:** Councillor Longmoore

"That we agree with the recommendation of the Group I Committee that the Town provide financial assistance to the Lumsden Sports Association by absorbing the \$760 cost of a Building Permit related to renovations planned for the Lumsden Arena."  
**CARRIED**

**Councillor Brennan arrived at the meeting at 6:54 p.m.**

**Resolution No.**    **Recreation Fees Bylaw**  
2022-237            **Moved by:** Councillor Brennan  
                          **Seconded by:** Councillor Longmoore

"That we agree with the recommendation of the Group I Committee to adjust the Centennial Hall rental rate for weddings, etc. that will see the 2024 rate increase to \$1,500; all existing 2024 booking will be grandfathered in at the current rate of \$1,100."  
**CARRIED**



- Resolution No.** **Group I Committee Meeting Report - May 12, 2022**  
2022-238 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Phillips  
"That the Group I Committee Meeting Report be accepted as presented by Councillor Tumbach."  
**CARRIED**
- Resolution No.** **Communications**  
2022-239 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Longmoore  
"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:  
a. RCMP - Update and Report  
b. SK Public Safety Agency - SPSA Launches Fire Service Minimum Standards Guide  
c. Ministry of Government Relations - 2022 Confirmed Education Property Tax Mill Rates." **CARRIED**
- Reports of Administration**
- Resolution No.** **Council Update**  
2022-240 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Brennan  
"That the verbal report of the Chief Administrative Officer be accepted as presented." **CARRIED**
- Appointments**
- Resolution No.** **Virginia Shepley, Class 3 Licensed Building Official - Certificate of Appointment**  
2022-241 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Phillips  
"That, in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Lumsden hereby resolves to confirm Certificate of Appointment for the following Licensed Building Official, resident of the Province of Saskatchewan: Virginia Shepley." **CARRIED**
- New Business**
- Resolution No.** **PVSD - GSA Summit**  
2022-242 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Brennan  
"That we authorize Administration to send a letter of support from the Town of Lumsden for the students attending the GSA Summit and Councillor Barber will speak at the event on the Town's behalf." **CARRIED**
- Bylaws**
- Resolution No.** **Bylaw 2022-09 - Uniform Mill Rate and Mill Rate Factor - 2nd Reading**  
2022-243 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Phillips  
"That Bylaw No. 2022-09, being a bylaw to provide for a uniform mill rate and mill rate factor, be read a second time."- **CARRIED**
- Resolution No.** **Bylaw 2022-09 - Uniform Mill Rate and Mill Rate Factor - 3rd Reading**  
2022-244 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Tumbach  
"That Bylaw No. 2022-09, being a bylaw to provide for a uniform mill rate and mill rate factor, be read a third time, adopted, signed and sealed." **CARRIED**
- Resolution No.** **Bylaw 2022-10 - Recreation Fees - 1st Reading**  
2022-245 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Barber  
"That Bylaw No. 2022-10, being a bylaw to establish various fees related to recreation facilities and programs, be read a first time." **CARRIED**



**Resolution No. Closed Session**

2022-246

**Moved by:** Councillor Rawlings

**Seconded by:** Councillor Tumbach

"That we agree to move into Closed Session at 7:44 p.m. for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

**CARRIED**

**At 7:59 p.m., Council left the Closed Session and returned to the open meeting.**

**Resolution No. Adjournment**

2022-247

**Moved by:** Councillor Barber

"That we adjourn the meeting at 8:00 p.m."

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer