



**Town of Lumsden  
Meeting Minutes**

**Regular Council Meeting in Council Chambers and via Zoom September 20, 2022 - 06:30 PM**

**Call to Order**

The Lumsden Town Council convened their Regular Meeting in Council Chambers and via Zoom on Tuesday, September 20, 2022 at 6:30 p.m.

**Present:**

Mayor: Bryan Matheson

Councillors:

Verne Barber (in Chambers)

Jenelle Brennan (in Chambers)

Ashlee Longmoore (in Chambers, arrived at 6:31 p.m.)

Rhonda Phillips (via Zoom)

Jim Rawlings (via Zoom, arrived at 6:32 p.m.)

Byron Tumbach (in Chambers)

Chief Administrative Officer: Monica M. Merkosky (in Chambers)

Director of Finance: Ryan Haresign (via Zoom, left at 6:40 p.m.)

Public Works Superintendent: Jeff Carey (in Chambers, left at 6:36 p.m.)

**Absent:**

None

**Resolution No.  
2022-385**

**Approval of Agenda**

**Moved by:** Councillor Brennan

**Seconded by:** Councillor Tumbach

"That we adopt the agenda as presented."

**CARRIED**

**Declaration of Conflict of Interest**

There were no Declarations of Conflict of Interest.

**Resolution No.  
2022-386**

**Public Works Reports**

**Moved by:** Councillor Longmoore

**Seconded by:** Councillor Barber

"That we accept the Public Works Report as presented verbally by the Superintendent."

**CARRIED**

**Public Works Superintendent Jeff Carey left at 6:36 p.m. for the remainder of the meeting.**

**Account for Approval**

**Resolution No.  
2022-387**

**List of Accounts - September 20, 2022**

**Moved by:** Councillor Rawlings

**Seconded by:** Councillor Phillips

"That the list of accounts attached as Schedule "A" is approved for payment."

**CARRIED**

**Director of Finance Ryan Haresign left at 6:40 p.m. for the remainder of the meeting.**

**Adoption of Minutes**

**Resolution No.**     **September 6, 2022 - Regular Council Meeting**  
2022-388     **Moved by:** Councillor Barber  
                  **Seconded by:** Councillor Brennan

"That the minutes of the September 6, 2022 - Regular Council Meeting be approved, as circulated."  
**CARRIED**

**Resolution No.**     **Communications**  
2022-389     **Moved by:** Councillor Tumbach  
                  **Seconded by:** Councillor Barber

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Lumsden and District Heritage Home - June 27, 2022 Meeting Minutes
- b. Lumsden and District Heritage Home - September, 2022 Newsletter
- c. SUMA - Central Regional Meeting on October 13, 2022
- d. 16th Annual Saskatchewan Municipal Awards - Now Open
- e. Lumsden Medical First Responders - August, 2022 Report Miscellaneous."

**CARRIED**

**Reports of Administration**

**Resolution No.**     **Council Update**  
2022-390     **Moved by:** Councillor Barber  
                  **Seconded by:** Councillor Longmoore

"That the report of the Chief Administrative Officer be accepted as presented."  
**CARRIED**

**Mayor and Councillor Forum**

**Resolution No.**     **Saskatchewan Municipal Awards**  
2022-391     **Moved by:** Councillor Tumbach  
                  **Seconded by:** Councillor Brennan

"That we contract Lucien Chouinard to prepare a nomination for SUMA's Saskatchewan Municipal Awards with regard to the Town of Lumsden's Solar Projects."  
**CARRIED**

**Appointments**

**Resolution No.**     **PBI Building Officials Appointment - Nitz**  
2022-392     **Moved by:** Councillor Barber  
                  **Seconded by:** Councillor Longmoore

"That, in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Lumsden hereby resolves to confirm Certificate of Appointment for the following Licensed Building Official, resident of the Province of Saskatchewan: Josh Nitz."  
**CARRIED**

**Resolution No.**     **Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**  
2022-393     **Moved by:** Councillor Brennan  
                  **Seconded by:** Councillor Tumbach

"That we enter into Closed Session at 7:40 p.m. for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 16(1)(b)), with the Chief Administrative Officer to be included in the session."  
**CARRIED**

**Rise from Closed Session**

At 8:09 p.m., Council left the Closed Session and returned to the open meeting.

**Resolution No.**     **Assistant Administrator**  
2022-394     **Moved by:** Councillor Brennan  
                  **Seconded by:** Councillor Tumbach

"That we acknowledge the Chief Administrative Officer's hiring of Katherine Atkins as a permanent, full-time Assistant Administrator, effective October 3, 2022 with a probationary period of 13 weeks; and  
That we approve a salary at Step 8 of the 2022 Joint Administration Salary Grid, being \$60,567."  
**CARRIED**



Resolution No.  
2022-395

**Adjournment**

**Moved by:** Councillor Longmoore

**Seconded by:** Councillor Phillips

"That we adjourn the meeting at 8:10 p.m."

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer