



**Town of Lumsden**  
**Meeting Minutes**  
**Regular Council Meeting November 29, 2022 - 6:30 PM**

**Call to Order**

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Offices and via Zoom, on Tuesday, November 29, 2022 at 6:32 pm.

**Present:**

Mayor: Bryan Matheson  
Councillors: Verne Barber, Jenelle Brennan, Ashlee Longmoore, Rhonda Phillips, Jim Rawlings (Zoom), Byron Tumbach  
Chief Administrative Officer: Monica M. Merkosky  
Assistant Administrator: Krystal Strong (Zoom, Left at 9:24 pm)  
Director of Finance: Ryan Haresign (Zoom, Left at 7:00 pm)  
Public Works Superintendent: Jeff Carey (Left at 6:45 pm)

**Resolution No.**  
2022-477

**Additions to Agenda**

**Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Brennan

"That we agree to add the following items to the agenda under New Business and Accounts for Approval:

- Resignation - Jessica Russell
- Resignation - EMO Coordinator
- Additional List of Accounts."

**CARRIED**

**Resolution No.**  
2022-478

**Approval of Agenda**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber

"That we adopt the agenda as amended."

**CARRIED**

**Resolution No.**  
2022-479

**Public Works Reports**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Tumbach

"That we accept the Public Works Report as presented verbally by Superintendent Jeff Carey."

**CARRIED**

**Resolution No.**  
2022-480

**Waterworks Compliance Inspection & Mechanical Plant Compliance Inspection**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Phillips

"That we accept the Waterworks Compliance Inspection and Mechanical Plant Compliance Inspection, both dated November 9, 2022."

**CARRIED**

**Public Works Superintendent, Jeff Carey, left for the remainder of the meeting at 6:44 pm.**

**Financial Reports**

**Resolution No.**  
2022-481

**Bank Reconciliation - October 31, 2022**

**Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Brennan

"That we accept the Bank Reconciliation for the period ending October 31, 2022, as presented."

**CARRIED**

**Resolution No.** **Financial Statement**  
2022-482 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Longmoore  
"That we accept the Financial Statement for the period ending October 31, 2022, as presented."  
**CARRIED**

**Accounts for Approval**

**Resolution No.** **List of Accounts - November 29, 2022**  
2022-483 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach  
"That the list of accounts attached as Schedule "A" is approved for payment."  
**CARRIED**

**Adoption of Minutes**

**Resolution No.** **November 15, 2022 - Public Hearing Bylaw No. 2022-15 and Bylaw No. 2022-14**  
2022-484 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Rawlings  
"That the minutes of the November 15, 2022 - Public Hearing for Bylaw No. 2022-15 and Bylaw No. 2022-14 be approved, as circulated."  
**CARRIED**

**Resolution No.** **November 15, 2022 - Regular Meeting**  
2022-485 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Barber  
"That the minutes of the November 15, 2022 - Regular Meeting be approved, as circulated."  
**CARRIED**

**Committee Reports**

**Resolution No.** **Fire Department - 5-Year Capital Plan**  
2022-486 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Rawlings  
"That we accept the recommendation of the Joint Administration Committee and approve the Fire Department's 5-Year Capital Plan as per Schedule 'B'."  
**CARRIED**

**Director of Finance, Ryan Haresign, left for the remainder of the meeting at 7:00 pm.**

**Resolution No.** **Amend Council Procedures Bylaw - Tabled**  
2022-487 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Longmoore  
"That we table the recommendation of the Joint Administration Committee to amend to the Council Procedures Bylaw, to extend additional responsibilities to the Joint Administration Committee to 'make decisions' rather than '*provide recommendations on administration employee matters including performance evaluations and employee concerns*'."  
**CARRIED**

**Resolution No.** **Communications**  
2022-488 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Phillips  
"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:  
a. Centralized Board of Revision Option  
b. Southeast Regional Library - October 29, 2022 Trustee Meeting & 2023 AGM  
c. Lumsden Community Policing Report - October 2022  
d. Sask. Public Safety Agency - Emergency Communications Issues  
e. Last Post Fund - Request to Replace Headstone."  
**CARRIED**

**Resolution No.** **Last Post Fund - Request - Monument Permit Fee**  
2022-489 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan  
"That we waive the \$100 permit fee for the Last Post Fund to replace the homemade wooden cross of Gnr Wilburt Burbridge, wounded in action serving in WWII, with a proper military headstone."  
**CARRIED**



## Reports of Administration

**Resolution No.** **Council Update**  
2022-490 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Longmoore  
"That the verbal report of the Chief Administrative Officer be accepted as presented." **CARRIED**

**8:00 - 8:50 pm - Cameron Wyatt & Ryan Schindelka for Lumsden Sports Association (Rink)**

**Resolution No.** **Lumsden Sports Association - Request for Financial Contribution**  
2022-491 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Longmoore  
"That we refer the Lumsden Sports Association's (Rink) request for financial support to Group I for discussion." **CARRIED**

## Appointments

**Resolution No.** **2023 Committee and Representative Appointments**  
2022-492 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Longmoore  
"That we table the list of 2023 Committee and Representative Appointments until our next meeting." **CARRIED**

## New Business

**Resolution No.** **Proposed 2023 Committee Meeting Dates**  
2022-493 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Brennan  
"That we approve the 2023 Group I, Group II and Joint Administration Committee meeting dates, as attached as Schedule 'C'." **CARRIED**

**Resolution No.** **2023 Saskatchewan Winter Games Sponsorship**  
2022-494 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Rawlings  
"That we sponsor the 2023 Saskatchewan Winter Games Biathlon Event, being hosted in Lumsden, in the amount of \$10,000; and further that this sponsorship be funded through the Economic Development Reserve." **CARRIED**

**Resolution No.** **Senkow - Parking Concerns 5th Ave & Broad St**  
2022-495 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Brennan  
"That we acknowledge receipt of correspondence from Jo-Ann Senkow regarding parking concerns on 5th Avenue and Broad Street." **CARRIED**

**Resolution No.** **Regional Women in Government Committee**  
2022-496 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Brennan  
"That we authorize one Councillor and one Administration staff member to participate on the Women in Government Committee, and;  
That interested Councillors and Administration staff may alternate their attendance at these Committee meetings." **CARRIED**

**Resolution No.** **Staff Christmas Gift**  
2022-497 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Longmoore  
"That we approve Christmas gifts, in the form of a gift certificate from a business located in the Town of Lumsden, as follows:  
- Joint Administration Staff - \$50 (matched by RM of Lumsden No. 189) and  
- Public Works / Utility Staff and Recreation Coordinator - \$100." **CARRIED**



**Resolution No.** **Staff Christmas Party**  
2022-498 **Moved by:** Councillor Brennan  
**Seconded by:** Councillor Tumbach  
"That we agree to host a Christmas Party for Council and Staff on Friday, December 9, 2022" **CARRIED**

**Resolution No.** **Resignation - Jessica Russell, Planner**  
2022-499 **Moved by:** Councillor Longmoore  
**Seconded by:** Councillor Phillips  
"That we accept, with regret, the resignation of Jessica Russell from the Planning Department, effective December 9, 2022." **CARRIED**


**At 9:24 pm Assistant Administrator, Krystal Strong left for the remainder of the meeting.**

**Resolution No.** **Closed Session**  
2022-500 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Barber  
"That we move into Closed Session at 9:24 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with staff to be excluded from the session, with the exception of the CAO." **CARRIED**

**At 10:02 pm the Committee left the Closed Session and returned to the open meeting.**

**Resolution No.** **Resignation - Gerry Kerr, EMO Coordinator**  
2022-501 **Moved by:** Councillor Rawlings  
**Seconded by:** Councillor Longmoore  
"That we accept, with regret, the resignation of Gerry Kerr, Emergency Measures Organization Coordinator." **CARRIED**

**Resolution No.** **Adjournment**  
2022-502 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber  
"That we adjourn the meeting at 10:04 pm." **CARRIED**

  
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Mayor

  
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Chief Administrative Officer