



Town of Lumsden
Meeting Minutes
Regular Council Meeting June 13, 2023 - 06:30 PM

Call to Order

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Municipal Office and via electronic means (Zoom) on Tuesday, June 13, 2023 at 6:30 pm.

Present:

Mayor: Bryan Matheson

Councillors: Verne Barber, Jenelle Brennan, Rhonda Phillips, Jim Rawlings, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Assistant Administrator: Krystal Strong

Director of Planning and Development: Aimee Bryck (Arrived at 7:58 pm, Left at 8:26 pm)

Public Works Superintendent: Jeff Carey (Left at 6:55 pm)

Absent:

Councillor: Ashlee Longmoore

Director of Finance: Ryan Haresign

"We would like to begin by acknowledging that we are on the traditional lands, referred to as Treaty 4 territory, and that the Town of Lumsden is located on Treaty 4 territory, the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation."

Resolution No.
2023-233

Approval of Agenda

Moved by: Councillor Brennan

Seconded by: Councillor Rawlings

"That we adopt the agenda as presented."

CARRIED

Declaration of Conflict of Interest

There were no Declarations of Conflict of Interest.

Resolution No.
2023-234

Public Works Report

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That we accept the Public Works Report as presented verbally by Superintendent Jeff Carey."

CARRIED

Resolution No.
2023-235

Closed Session - Strategic Planning

Moved by: Councillor Barber

Seconded by: Councillor Brennan

"That we move into Closed Session at 6:41 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

Rise From Closed Session

At 6:53 pm, Council left the Closed Session and returned to the open meeting.

Resolution No.
2023-236

Bulyea Co-op Sani-Dump
Moved by: Councillor Phillips
Seconded by: Councillor Brennan

"That we enter into agreement with Bulyea Community Co-operative Association, related to a Sani-Dump located at their newly-constructed service station on Parcel D, Plan 101446747 Ext. 41 in the Town of Lumsden."
CARRIED

Superintendent Jeff Carey left for the remainder of the meeting at 6:55 pm.

Account for Approval

Resolution No.
2023-237

List of Accounts - June 13, 2023
Moved by: Councillor Rawlings
Seconded by: Councillor Tumbach

"That the list of accounts attached as Schedule "A" is approved for payment."
CARRIED

Adoption of Minutes

Resolution No.
2023-238

May 23, 2023 - Regular Council Meeting
Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That the minutes of the May 23, 2023 - Regular Council Meeting be approved, as circulated."
CARRIED

Resolution No.
2023-239

May 25, 2023 - Group I Committee Meeting
Moved by: Councillor Tumbach
Seconded by: Councillor Barber

"That the minutes of the May 25, 2023 - Group I Committee Meeting be approved, as circulated."
CARRIED

Committee Reports

Resolution No.
2023-240

Group I Committee Report - May 25, 2023
Moved by: Councillor Tumbach
Seconded by: Councillor Barber

"That the Group I Committee Report be accepted as presented by Councillor Tumbach."
CARRIED

Resolution No.
2023-241

Proposed 2023 Budget Amendment
Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That we agree with the recommendation of the Group I Committee to amend the 2023 budget by transferring \$107,353 from the RCMP Contract Reserve and distributing as follows:
\$64,146 - Landfill Decommissioning Reserve
\$30,000 - Lumsden Sports Association - Ice Plant Chiller Replacement Project
\$ 7,377 - 2023 RCMP Contract
\$ 5,830 - Dew Drop In Furnace Replacement."
CARRIED

Resolution No.
2023-242

RiverPark Asphalt
Moved by: Councillor Brennan
Seconded by: Councillor Rawlings

"That we agree with the recommendation of the Group I Committee to amend the 2023 budget by allocating \$30,000 from the RiverPark Reserve to install asphalt from Highway #20, across the bridge, into RiverPark to benefit the bridge structure long term."
CARRIED



Resolution No. **Recreation Fee Bylaw - RiverPark Birthday Party Rental Rates**
2023-243 **Moved by:** Councillor Barber
 Seconded by: Councillor Phillips

"That we agree with the Group I Committee to amend the Recreation Fees Bylaw by adding:
RiverPark Centre - Birthday Party Rentals - \$50 per 2.5 hours, 365 days per year."
CARRIED

Resolution No. **Cemetery Bylaw - 2024 Rates**
2023-244 **Moved by:** Councillor Tumbach
 Seconded by: Councillor Rawlings

"That we agree with the recommendation of the Group I Committee to amend the Cemetery Bylaw by adding 2024 rates, as follows:
Plot Fee:
 Single Grave - \$1,600
Grave Digging:
 Open/Close - 1 single grave - \$1,100
 Open/Close - after hours (additional charge **) - \$225
Cremation:
 Open/Close (1 urn) - \$325
 Open/Close (after hours) - \$225
Monument Foundation Fees (install a/o remove)
 Single Monument - \$500
 Double Monument - \$700
 Monument or Marker Permit Fee - \$125
 Marker (install) - \$225
Columbarium (1 niche) - \$1,625
 Open/Close Niche - Included
 Open/Close Niche - after hours - \$225
 Niche Door Plaques; including installation - Included
 Memorial Wall Plaques, including installation - \$380
 Additional Perpetual Care Fee - n/a."
CARRIED

Resolution No. **South Park Playground**
2023-245 **Moved by:** Councillor Tumbach

"That we agree with the recommendation of the Group I Committee to give responsibility for the design of the South Park Playground to the Group I Committee in communication with Planning and Economic Development Committee."
CARRIED

Resolution No. **South Central Transportation Planning Committee (SCTPC) - 2023 AGM**
2023-246 **Moved by:** Councillor Rawlings
 Seconded by: Councillor Phillips

"That we authorize Councillor Phillips to attend the 2023 South Central Transportation Planning Committee (SCTPC) AGM on June 15, 2023, in Assiniboia, with expenses to be reimbursed by the municipality."
CARRIED

Resolution No. **Communications**
2023-247 **Moved by:** Councillor Rawlings
 Seconded by: Councillor Brennan

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. Lumsden and District Heritage Home - April 24, 2023 Meeting Minutes
b. Lumsden and District Heritage Home - June 2023 Newsletter
c. Lumsden RCMP - May 2023 Update
d. Lumsden RCMP - Community Policing Report April 2023
e. Lumsden Dew Drop In - 2023 - 2024 Contacts & General Information
f. Lumsden Dew Drop In - 2022 Financial Statement
g. RM of Lumsden No. 189 - West Sector Plan Open House Invitation
h. South Central Transportation Planning Committee - June 15, 2023 AGM
i. Saskatchewan Waste Reduction Council - May 25, 2023 Meeting Minutes
j. Friends of the Heritage Home - Community Group Fundraiser September 23, 2023
k. Saskatchewan Housing Corporation - 2022 Annual Report



l. Skidmore - Appreciation note
m. Halt Inc. - Bike Infrastructure Supply."

CARRIED

Delegation

7:30 - 7:38 pm - Walker - Drainage 180 Qu'Appelle Drive East

Keatyn Walker appeared before Council to discuss the natural drainage route through her property legally described as Lot 1, Block 9, Plan 63R35918. Ms. Walker requested that the Town consider re-routing drainage away from the property.

Reports of Administration

Resolution No. 2023-248 **Landfill Decommissioning & Transfer Station Oversight Committee**
Moved by: Councillor Phillips
Seconded by: Councillor Rawlings

"That we appoint Councillor Jenelle Brennan and CAO Monica Merkosky to an Oversight Committee as required by Investing in Canada Infrastructure program with regard to the Landfill Decommissioning project."

CARRIED

Resolution No. 2023-249 **Council Update**
Moved by: Councillor Brennan
Seconded by: Councillor Barber

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Unfinished Business

Resolution No. 2023-250 **James St. South Pathways System - Active Transportation Fund Agreement**
Moved by: Councillor Rawlings
Seconded by: Councillor Brennan

"That the Town of Lumsden can confirm that it meets all the requirements of Canada - Active Transportation Fund Agreement, and that the Chief Administrative Officer can be authorized to execute the agreement on behalf of the Town of Lumsden."

CARRIED

Resolution No. 2023-251 **SUMA Fall Regional Meeting**
Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That the Town of Lumsden host the SUMA Fall Regional Meeting in Centennial Hall in October 2023."

CARRIED

Delegations

Director of Planning and Development, Aimee Bryck joined the meeting at 7:58 pm.

8:00 pm - Croft - Distillery Commercial Development

Steve Croft, Real Estate Agent and land developer, appeared before Council to discuss property taxes, as well as requesting support from the Town for the development of two commercial developments on Highway 20.

Director of Planning and Development, Aimee Bryck left for the remainder of the meeting at 8:26 pm.

New Business

Resolution No. 2023-252 **SUMA - August 17 & 18, 2023 - Mayors' Summit**
Moved by: Councillor Barber
Seconded by: Councillor Phillips

"That we authorize Mayor Bryan Matheson to attend the SUMA Mayors' Summit August 17-18, 2023 in Regina, SK, with expenses to be reimbursed by the municipality."

CARRIED



- Resolution No. 2023-253** **Berard & Lumsden High School - Parking Concerns**
Moved by: Councillor Rawlings
Seconded by: Councillor Tumbach
- "That we authorize administration to draft an amendment to the Traffic Bylaw, to allow parking on the south side of 5th Avenue, west of Broad Street, currently designated as a No Parking zone."
CARRIED
- Resolution No. 2023-254** **Broad Street Road Closure Request - Lumsden High School - June 15, 2023**
Moved by: Councillor Brennan
Seconded by: Councillor Rawlings
- "That we approve the request of the Lumsden High School (LHS) to temporarily block Broad Street from 12:00 pm to 1:00 pm on June 15th and to allow parking on Broad Street from 5th Avenue to the staff parking lot of LHS on June 15th, for the LHS Grade 12 Car Show."
CARRIED
- Resolution No. 2023-255** **Duck Derby - Temporary Street Closure & Parade Request**
Moved by: Councillor Tumbach
Seconded by: Councillor Rawlings
- "That we approve the request of the Lumsden Duck Derby Committee to close a portion of 3rd Avenue in front of the Centennial Hall during the pancake breakfast to be held on Monday, September 4, 2023 provided that access and egress to Lumsden Supermarket is not compromised; and
That we issue a Parade Permit to the Lumsden Duck Derby Committee to use James Street for a parade on September 4, 2023 from 1:00 pm to 2:30 pm."
CARRIED
- Resolution No. 2023-256** **Duck Derby - ATV Use Request**
Moved by: Councillor Phillips
Seconded by: Councillor Barber
- "That we approve the request of the Lumsden Duck Derby Committee and issue an ATV Permit to the Lumsden Duck Derby Committee to use ATVs throughout Town for various events during the Lumsden Duck Derby on Monday, September 4, 2023."
CARRIED
- Resolution No. 2023-257** **Duck Derby - Jail & Bail Street Blockage Request**
Moved by: Councillor Barber
Seconded by: Councillor Brennan
- "That we approve the request of the Lumsden Duck Derby to block an area in front of Iron Bridge Brewery and the Lumsden Sports Centre for a function known as "Jail and Bail" on Friday, September 1, 2023 from 4:00 pm to 8:00 pm, to coincide with a ball hockey tournament in the parking lot of the Lumsden Sports Centre."
CARRIED
- Resolution No. 2023-258** **Duck Derby - Special Occasion Permit**
Moved by: Councillor Brennan
Seconded by: Councillor Barber
- "That we approve the request of the Lumsden Duck Derby Committee and recommend the issuance of a Special Occasion Permit to the Lumsden Duck Derby Committee for a function known as the "Lumsden Duck Derby" from 11:00 am to 7:00 pm on Monday, September 4, 2023 at RiverPark."
CARRIED
- Bylaws**
- Resolution No. 2023-259** **Bylaw No. 2023-09 Cemetery Rates - 1st Reading**
Moved by: Councillor Tumbach
Seconded by: Councillor Phillips
- "That Bylaw No. 2023-09, being a bylaw to establish cemetery rates, be read a first time."
CARRIED
- Resolution No. 2023-260** **Bylaw No. 2023-10 - 268 Seabright Holdings Tax Exemption Agreement - 1st Reading**
Moved by: Councillor Barber
Seconded by: Councillor Rawlings



"That Bylaw No. 2023-10, being a bylaw to enter into a tax exemption agreement with 268 Seabright Holdings Ltd., be read a first time." **CARRIED**

Resolution No. **Bylaw No. 2023-11 - Recreation Fees - 1st Reading**
2023-261 **Moved by:** Councillor Tumbach
Seconded by: Councillor Barber

"That Bylaw No.2023-11, being a bylaw to establish recreation fees, be read a first time." **CARRIED**

Resolution No. **Closed Session**
2023-262 **Moved by:** Councillor Brennan
Seconded by: Councillor Barber

"That we move into Closed Session at 8:52 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session." **CARRIED**

Assistant Administrator, Krystal Strong, left for the remainder of the meeting at 9:10 pm.

Rise from Closed Session

At 9:37 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. **Statement of Defence and Cross-Claim**
2023-263 **Moved by:** Councillor Tumbach
Seconded by: Councillor Phillips

"That we approve the proposed Statement of Defence and Cross-Claim regarding KBG-RG-01194-2023 for Lot 3, Block 2, Plan 102030983." **CARRIED**

Joint Administration Employees

Resolution No. **Rescind Resolution 2023-111 - Extend Joint Administration Committee Authority**
2023-264 **Moved by:** Councillor Brennan
Seconded by: Councillor Rawlings

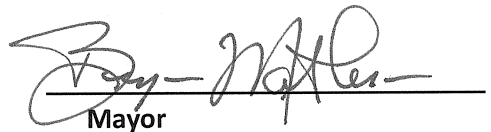
"That we agree to rescind resolution 2023-111." **CARRIED**

Resolution No. **Joint Administration Employees**
2023-265 **Moved by:** Councillor Barber
Seconded by: Councillor Phillips

"That we agree, the Councils of the Town of Lumsden and the RM of Lumsden No. 189 will be simultaneously informed of human resource-related matters involving Joint Administration staff members, when of a serious or sensitive nature, as determined by the CAO; and
That the Councils will hold a joint Council meeting if the situation warrants and/or the CAO requires approval for necessary action." **CARRIED**

Resolution No. **Adjournment**
2023-266 **Moved by:** Councillor Barber

"That we adjourn the meeting at 9:40 pm." **CARRIED**



Mayor



Chief Administrative Officer